CHAPMAN UNIVERSITY
Intent to Submit a Proposal

Grant Seeker/Principal Investigator: _______________________

Anticipated Title of Proposal/Purpose: _______________________

Estimated Amount Request: _______________________

Funding Purpose:

☐ Equipment ☐ Other _______________________
☐ Facility renovation
☐ Personnel/staffing costs
☐ Scholarships
☐ Conferences/Symposia

Anticipated Source of Funding: _______________________

I have read the grant policies: _______________________
(Chapman Fiscal Policy Grants 7.6) Signature

Signatures as noted below indicate approval of this project as a PRIORITY PROJECT for Chapman University. Final grant submission is based upon review of proposal budget and narrative.

☐ Department Chair/Dean approval Signature Date

☐ University Relations Approval Date
(phone call is okay)

☐ Financial Services Signature Date
(If staffing is being requested)

☐ Provost Approval Signature Date
(If applicable*, then return to UR)

Please send the completed form to Kay Vickery (x6527), University Relations.

*Must be approved by Provost if there is more than one request to the same foundation and only one is permitted.