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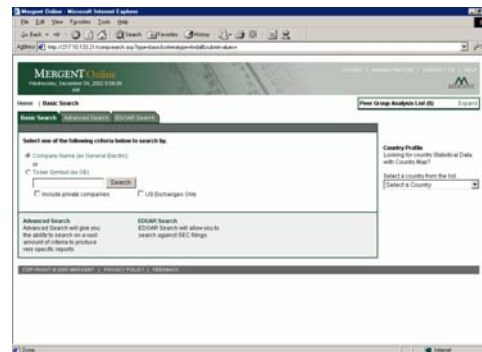
**Mergent Online, accessible via [www.mergentonline.com](http://www.mergentonline.com) offers easy access to:**

- ★ **U.S. Company Data** – An Internet-accessible subscription service covering over 11,000 U.S. public companies and their real-time SEC (EDGAR®) filings.
- ★ **International Company Data** – More companies from more countries than any other international database, with global searching across databases. Over 17,000 non-U.S. companies are presented in rich detail.
- ★ **U.S. Annual Reports** – Easy-to-access current and historical annual reports on more than 11,000 U.S. public companies – all in PDF image formats.
- ★ **International Annual Reports** – Hard-to-get, timely annual reports on all companies in our *International Company Data*, available in PDF image formats.
- ★ **U.S. Company Archives** – Information on 4,000 now-defunct U.S. public companies from 1995 onward.
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- ★ **FactSheets** – Presentation-quality reports on 1,500 NYSE, AMEX and NASDAQ companies
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- ★ **Institutional Holdings/Insider Trading** – Valuable information on institutional holdings and the buying and selling of shares by companies' officers and directors.
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- ★ **D & B's Million Dollar Directory Plus** – Business directory information on both public and private companies with more than 45 employees or over \$3 million in annual sales.

## QUICK TIPS FOR USING MERGENT ONLINE:

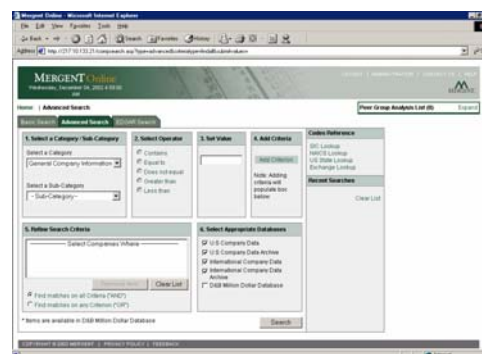
### 1. How do I look up information on a specific company?

Looking up a company is simple. After you have signed on to Mergent Online either through User Name and Password or IP authentication, you will arrive at the **Basic Search** screen (see image). There you can enter a Company Name or a Ticker Symbol (if you are not sure of the name, you may enter the first few characters). Multiple tickers or company names can be entered separated by commas. If you would like to search on U.S. private companies, check the "Include private companies" checkbox (D&B MDD subscribers only). To search by US tickers only, simply check off the "US Exchange Only" checkbox.



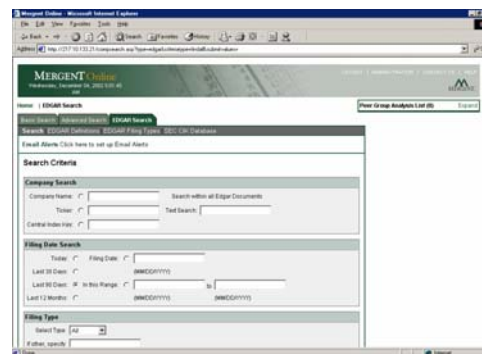
### 2. I am conducting some research and I need to find all companies that fit certain criteria.

Instead of entering a specific company name or ticker symbol on the Search screen, choose the tab labeled "Advanced Search." On the **Advanced Search** screen (see image), choose your search based on one or all of the available categories and sub-categories. For example: You would like to locate electronic computer manufacturers with revenues of over \$5,000,000 that are listed on the New York Stock Exchange. In the first box select "Industry Code" and then choose either "Any SIC" or "Primary SIC" from the drop-down menu. In the second box select the "Equal To" criteria option button then type the SIC Code (3571) into the field in the "Set Value" box and click on "Add Criterion." The criteria you just set up will be added to the fifth box. Now, select "Financial" then "Total Revenue" from the first set of drop-down menus and select the "Greater Than" option from the "Select Operator" box, then enter (5,000,000) in the "Set Value" field and click on "Add Criterion." Once you are satisfied with the search criteria listed, click on "Search" to retrieve your results.



### 3. Do you offer EDGAR® filings? Are they searchable?

Yes — and yes. EDGAR filings are accessible via the "Search EDGAR" button on the Basic Search screen. At the **Search EDGAR** screen (see image), you can search by Company Name, Ticker Symbol, Central Index Key (CIK), Filing Date, Filing Range and Filing Type. For example: If you would like to view all of Dell Computer Corporation's filings in the current quarter, type "Dell" in the Company Name field or "DELL" in the Ticker Symbol field and select "Current Quarter" for filing date. Your search will return all filings containing information on Dell. You can also search using the CIK numbers. If you would like to look up a particular company by CIK, click on the hyperlink to the SEC website. Once you have located the CIK number, input it into the Central Index Key field on Mergent Online.



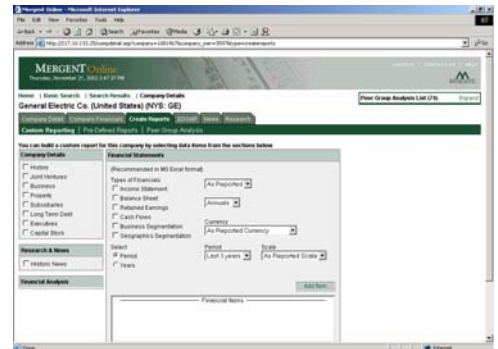
#### 4. I need various years' annual reports for several different companies.

For each company for which you need an annual report, you must search using that company's Name or Ticker Symbol. Once at the Company Synopsis page, select the "Annual Reports" tab. This will lead to a screen offering available annual reports for that company. Note: You may view annual reports via Adobe Acrobat Reader, which may be downloaded from [www.adobe.com](http://www.adobe.com). To view the annual report, select one of the available reports from the screen. If you wish to view the annual reports of a different company, you must return to the "Basic Search" tab to begin a new company search.



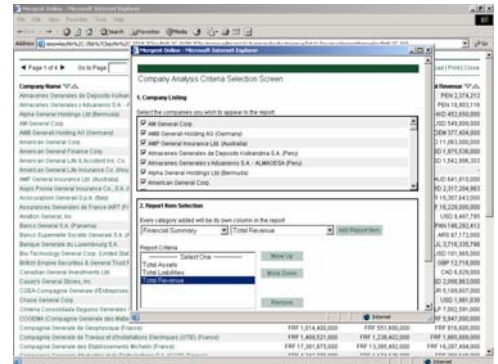
#### 5. How do you create a customized company report?

Mergent Online allows you to create a customized company report or select from one of the pre-defined company reports. Under the "Create Reports" tab, within any company report you may select a variety of sections from company reports and create your own report for specific time periods. Under the "Pre-Defined Reports" option, you can select from six different types of company reports. Finally, you can choose to format your report in either PDF or MS Word, resulting in a presentation-quality finished report.



#### 6. How do I compare financial criteria of one company to others in the same industry?

To compare companies in industry, begin at the Advanced Search screen and type the appropriate digits of the SIC or NAIC code in the proper field (if you are not sure of the SIC or NAIC code, use the SIC or NAIC look-up table on the code reference). Hitting the "Submit" button will retrieve all companies in this industry group. At this Search Results page, you can select specific companies or all companies on the result page (up to 200). Once you have selected your group of companies, move your mouse over "Expand" on Company Analysis List and click on "Create a Report." On the Comparison Report Criteria Selection Screen (see image), you may choose the company that you would like to compare to others in the group, and select the variables by adding the criteria. Choose "Create Report" to generate a comparison report.



#### 7. I would like information on foreign countries. Does Mergent Online provide this?

Yes — to the right is a sample of one of the in-depth Mergent Online country profiles. These in-depth reports on 100 countries may be accessed through the Basic Search page or the left side frame of any company report. Each country profile offers detailed, organized information on that country's history, geography, people, government, economy, stock exchange and corporate filing practices.



*If you have any questions or need further assistance, please call our Technical Support Help Line at 1-800-955-8080 or 212-413-7744 between 8:30 a.m. and 6:30 p.m. Eastern Time, or contact our Customer Service Department via telephone, fax or e-mail.*

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