

PATRON CHECKOUT PRIVILEGES

Patron Type	Student (Orange Campus & Law School)	University College Student/Staff	Alumni	Community Patron, University Guest, Town & Gown, & President's Circle	Emeritus & Retired Faculty	Adjunct Faculty, Administrator & Staff	University College Faculty	Faculty (Orange Campus & Law School)
Total # of Items Checked out on a library account	50 Items	20 Items (5 Audio/Visual)	10 Items (3 Audio/Visual)	10 Items (NO Audio/Visual)	10 Items	50 Items	20 Items (5 Audio/Visual)	100 Items
Check-out Times and Renewal Limits								
Books & Oversize Books	4 weeks (2 renewals)	6 weeks (1 renewal)	2 weeks (1 renewal)	2 weeks (1 renewal)	4 weeks (2 renewals)	4 weeks (2 renewals)	6 weeks (1 renewal)	8 weeks (5 renewals)
McNaughton Books	2 weeks (2 renewals)	2 weeks (1 renewal)	2 weeks (1 renewal)	2 weeks (1 renewal)	2 weeks (2 renewals)	2 weeks (2 renewals)	2 weeks (1 renewal)	2 weeks (5 renewals)
Audio/Visual: Audio CD's, Audio Tapes, CD-ROM's, DVD's & Videos	5 days (2 renewals)	2 weeks (1 renewal)	2 day (1 renewal)	No Checkout	5 days (2 renewals)	5 days (2 renewals)	2 weeks (1 renewal)	2 weeks (5 renewals)
Reserves	*	*	No Checkout	No Checkout	No Checkout	*	*	*
Abstracts, Atlases, Journals, Microforms, Newspapers, Periodicals, Reference Books & Thesis	Non-Circulating (Limited checkout with Librarian approval)							
Archives & Special Collections	Need Approval from University Archivist							
Holocaust Library	Need Approval from Holocaust Personnel							
ILL (Inter-Library Loan)	**	**	N/A	N/A	N/A	**	**	**

03/2008

* Limit of 3 reserves items at one time, checkout period is designated by Professor: (i.e. 2 hours, 6 hours or 24 hours)

** As designated by lending library