Education Full Text Tutorial

Database Description
Education Full Text provides coverage of international English-language periodicals, monographs, and yearbooks in virtually all aspects of education. Indexing is from hundreds of journals, including 79 journals not covered by ERIC.

Date coverage: Indexing 1983-present; Abstracting 1994-present; “select” Full-text 1996-present

I. How to Access

To access Education Full Text:

1. Go to the Leatherby Libraries home page located at http://www1.chapman.edu/library (see image to the left)
2. Click on Find Articles (see arrow to the left).

The Find Articles page provides a section titled Databases by Subject. This section allows students to locate online databases within all majors at Chapman University. To access Education Full Text from here:

1. Click on Education to access a list of databases for education research (see arrow to the left).
2. Click on Education Full Text from the list to open the database.
II. Searching in Education Full Text

A. Keyword Searching

The database opens to the Advanced Search screen. Leatherby Libraries has several databases available through the Wilson Web platform. Before you begin searching, be sure to check the box next to Education Full Text!

After checking the box next to Education Full Text, the screen will refresh. At this time, you can enter your search terms in the boxes for a keyword search. The screen to the left shows a keyword search for "reading" and "multiculturalism." These search terms are combined with "and" to ensure results will include both "reading" and "multiculturalism."

B. Limiting a Search

Before clicking on Search, it may be necessary to refine or limit. Two of the helpful limiters are Document Type and Peer Reviewed.

Document Type: This limiter allows you to restrict results to books, cases, book reviews, and many other types.

Peer Reviewed: This limiter will restrict results to only peer-reviewed publications that have gone through an evaluation by scholars and researchers in the field prior to being accepted for publication.

Note that the “Sort By” default is Relevance. If desired, you can sort by date and many other ways.

The Peer Reviewed limiter is especially helpful for students seeking scholarly research.
C. **Using the Thesaurus (Subject Headings)**

Keyword searching will retrieve results that contain your search terms, although the results may not be *about* your search terms. Searching for your terms in the thesaurus may provide you with better search terms for this database. Ultimately, this can lead you to more precise subject searching. The thesaurus can also be helpful for finding broader, related, or narrower terms.

![Image of Thesaurus interface]

To access the thesaurus, click on the Thesaurus from the list of options on the left of the screen.

Type your search term in the box and click **Start**. To the left, the term “multiculturalism” has been entered.

To the left are the results that appeared after the search for “multiculturalism.”

It is important to note that the term “Pluralism (Social Sciences)” is used in this database for “Cultural pluralism” and “Multiculturalism.”

To add “Pluralism (Social Sciences)” to a search, simply check the box next to the term and click “Search Marked Subjects” at the bottom of the screen (not shown in detail).

We can also see there are three **narrower terms**: “Biculturalism,” “Diversity in the workplace,” and “Ethnicity” and three **broader terms** above: “Minorities,” “Race relations,” and “Social sciences.” These broader and narrower terms may be used, if helpful, for future searches.

**Important**: If you mark more than one term from the Thesaurus and click on “Search Marked Subjects,” the database will always combine your terms with “or.” It is not possible to combine terms with “and” from the Thesaurus in Education Full Text. The Thesaurus is most helpful with 1) identifying appropriate subject terms for this database and 2) locating broader and narrower terms.

If you locate subjects you want to combine together, it is recommended you return to the Advanced Search Screen and conduct a subject search (see next page).
D. Subject Searching from the Advanced Search Screen

After identifying subjects from the Thesaurus, you can return to the Advanced Search Screen and conduct a Subject Search. In the example below, the term “pluralism (social science)” has been entered in the first search box. We know from the previous search of the Thesaurus that this is the term this database uses for “multiculturalism.” In the second box, the term “teaching” has been added after confirming this term appears in the Thesaurus. Note that the boxes on the right have been changed to reflect we are doing a Subject Search. Drop-down menus available in these boxes allow you to conduct numerous types of searches.

III. Working with Results Lists and Records in Education Full Text

A. Locating the Full-text of Articles in the Database

Now that we have covered some search techniques, we will look at how to access the electronic or print copy of an article.

After entering your search terms and clicking on Start, you will retrieve a results list similar to the one at the left, if results are available for your search terms.

Some results for articles may have the full-text available within the database (as in #1 and #2 to the left.) Simply click on the HTML or PDF link to view the article.

Other results may show the Chapman University icon. Clicking on this icon will show you if the item is available elsewhere in the library, either online or in print. After clicking on the Chapman University icon, a pop-up window will open.

TIP:
Note how a legend appears in the top right-hand corner of the results list above to explain the icons used in the database. Three icons are used:

- = Full-text in HTML format
- = Full-text in PDF format
- = Article is from a peer-reviewed journal
B. Locating the Full-text of Articles beyond the Database

Below are three examples of pop-up windows that appeared after clicking on the Chapman University icon within the database.

**Search criteria:**

- **Article:** The question of multiculturalism
- **Author:** Smith, Ralph A.
- **Journal:** Arts education policy review
- **ISSN:** 1083-2913
- **Date:** 1993
- **Volume:** 94
- **Page:** 2

**Content is available via the following links**

**Search for full-text journals at Chapman University:**

**In this first example, we can see the citation information from Education Full Text appearing directly under the heading Search Criteria. For this article, we will need to access the journal in the library's print collection. We see no evidence that the journal is available online. Clicking on Journal will provide information on the physical location of the journal.**

**Search criteria:**

- **Article:** Liberalism, multiculturalism, and art education
- **Author:** Richmond, Dwight
- **Journal:** The Journal of aesthetic education
- **ISSN:** 0021-9510
- **Date:** 1995
- **Volume:** 29
- **Page:** 16

**Sorry, no holdings were found for this journal.**

**Search for full-text journals at Chapman University:**

**This example shows that the article from the journal Arts Education Policy Review is available in two online databases. To access the article, simply click on the available links.**

**Search criteria:**

- **Article:** Become the chart of “pluralistic pluralism”
- **Author:** Finnegan, Horatio
- **Journal:** Art education (Rosten)
- **ISSN:** 0043-1255
- **Date:** 11/1999
- **Volume:** 42
- **Page:** 6

**Content is available via the following links**

**Search for full-text journals at Chapman University:**

**The third example to the left shows that Chapman University does not have the article available online or in print.**

If Chapman University does not have an article or book that you need, you can still obtain the resource through Interlibrary Loan.
C. Detail of a Record in Education Full Text

Each citation on an Education Full Text results list will have a hyperlinked title. Clicking on the title will open a detailed record of the citation, as below.

The detailed record of a citation provides a wealth of information. In addition to the standard parts of a citation (article title, journal title, volume, date, etc.) the record provides a list of subject terms being discussed after the abstract. Note that the subject terms are hyperlinked. Clicking on any of the subject terms will provide a list of citations about the subject.

IV. Saving, Printing, and Emailing Citations

After performing a search in Education Full Text, you may want to save, print, or email certain citations to refer to later. You do this by creating a marked list.

To add citations to a marked list, simply click the boxes next to the citations you want. In the example to the left, citations 1, 3, & 4 have been marked.

To retrieve your marked list, simply click on Get Marked on the bottom toolbar.

Important: If you forget to mark citations, you can always click on Search History (located to the left of the results list) to retrieve your previous searches. Your search history and any citations placed in a marked list in Education Full Text will be deleted once you exit the database.
V. Creating Alerts

Users of Education Full Text can set up alerts for their searches. Once an alert is created for a particular search, the database will run the searches automatically and email the latest results. Searches may be run and emailed on a daily, weekly, or monthly basis. For example, if you are researching the topic special education, you can set up an alert and receive emails when new articles on your topic are added to the database.

For additional assistance please visit or call the Reference Desk at (714) 532-7714. For an individual research conference, fill out the form available at: http://www1.chapman.edu/library/instruction/ircform.html