

Subject Liaison Librarians

Subject librarians offer individual research consultations to help students with assignments, projects, and papers.

Rand Boyd

rboyd@chapman.edu (714) 532-7711
History / Holocaust Education / Maps & GIS

Douglas Dechow

dechow@chapman.edu (714) 532-7781
Biological Sciences / Chemistry / Computer Sciences /
Computational Science / Food Science /
Health Sciences/ Maps & GIS/ Mathematics/ Physical
Therapy / Physics / Psychology

Brett Fisher

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Philosophy / Religious Studies

David Goto

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Languages

Claudia Horn

horn@chapman.edu (714) 532-7739
Art / English

Annie Knight

aknight@chapman.edu (714) 532-7736
Brandman University / Sociology / Women's Studies

Kristin Laughtin

laughtin@chapman.edu (714) 532-7769
Honors

Carolyn Radcliff

cradclif@chapman.edu (714) 532-7744
Athletic Training / Communication Sciences &
Disorders / Education / Kinesiology / School
Counseling / School Psychology

Scott Stone

sstone@chapman.edu (714) 532-7782
Dance / Music / Theatre

Jeff Sundquist

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Business / Economics / ESI

Wenling Tseng

tseng@chapman.edu (714) 532-7720
Brandman University / International Studies /
Peace Studies / Political Science

Maria Yanez

myanez@chapman.edu (714) 532-7719
Communication Studies / Film & Media Arts

Library Hours and Phone Numbers

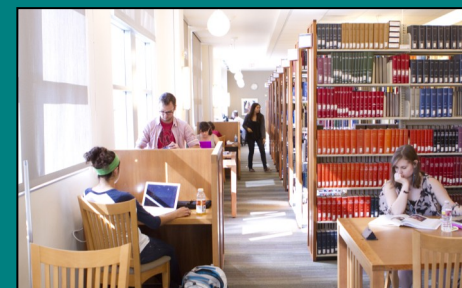
Library Administration (714) 532-7742	Mon - Fri	8:00am - 5:00pm
Library Building and Circulation Desk* (714) 532-7723	Fall & Spring Semesters	
	Mon - Fri Sat - Sun	7:00am - 2:00am 10:00am - 2:00am
Reference Desk* (714) 532-7714	Fall & Spring Semesters	
	Mon - Thu Fri Sat - Sun	9:00am - 8:00pm 9:00am - 5:00pm 12:00pm - 5:00pm
Interlibrary Loan (714) 532-7717	Mon - Fri	8:00am - 5:00pm
Special Collections & Archives (714) 532-7739	Mon - Fri	9:00am - 5:00pm
Brandman University Library Services (800) 344-5756, ext. 2	Mon - Fri	9:00am - 6:00pm
The Sala and Aron Samueli Holocaust Memorial Library (714) 628-7377	Mon - Thu Fri	9:00am - 4:00pm 9:00am - 3:00pm
Basement Computer Labs And Help Desk* (714) 997-6600	Mon - Thu Fri Sun	7:30am - 11:00pm 7:30am - 5:00pm 12:00pm - 11:00pm

* **Winter Interterm & Summer Semester: Hours vary. Closed Holidays.**

For more information about library hours visit:
www.chapman.edu/library/info/hours.html

For parking, maps and directions visit:
www.chapman.edu/map/parking.asp

The Leatherby Libraries About Our Services



CHAPMAN UNIVERSITY
LEATHERBY LIBRARIES

Leatherby Libraries
Chapman University
One University Drive, Orange CA 92866
714-532-7756

www.chapman.edu/library

Welcome from the Dean

Leatherby Libraries is the place where students and researchers find books and journal articles, use electronic resources, consult with librarians, conduct research, write papers, and study. I invite you to learn about our first-rate collections, use our valuable services, and meet the librarians and staff who are your partners in educational success.



Charlene Baldwin
Dean, Leatherby Libraries

Circulation and Reserves Desk

Phone Number: (714) 532-7723

The Circulation Desk on the 1st floor is where you take library materials (books, DVDs, CDs) to be checked out with your valid Chapman University ID card. You need to update your account here at the start of every semester.

Bookable room keys are picked up from this counter.

A **fax machine** is available. (\$1 per page to send / 50¢ per page to receive).

Calculators, headphones, white board markers, erasers, and other items can be checked out.

Items **lost and found** in the library are kept here.

The **Reserves Collection** is also located here. Your instructor may put textbooks or other supplemental material on reserve for your use. Reserve items may be checked out for a limited time.

Circulation Policies

There are separate circulation policies for each category of patron, including undergraduate students, graduate students, faculty, staff, and alumni.

Please see our web page for more information:

www.chapman.edu/library/info/borrowing-circ.html

Reference Desk and Ask-a-Librarian

Phone Number: (714) 532-7714

The Reference Desk is located on the 1st floor of the library and is where a librarian can help you with your research questions. Please see posted hours. You may also contact a reference librarian from this web page:

www.chapman.edu/library/help/

Disabled / Special Needs Portal

Leatherby Libraries is committed to providing access to library services for all patrons in the Chapman community. The library provides access to research materials and services through accommodations such as adaptive technology and software, special equipment, and personal assistance. For information about specific services visit:

www.chapman.edu/library/portals/disabled.html

Interlibrary Loan

Phone Number: (714) 532-7719

The Interlibrary Loan Window is located on the 1st floor of the library and is where our staff can help you with obtaining books and articles that are not owned by the library. Please see posted hours.

Special Collections and Archives

Phone Number: (714) 532-7739

The Frank Mt. Pleasant Library of Special Collections & Archives is the principle repository for the preservation and access of the Leatherby Libraries' rare and unique collections. Special Collections holds rare books, manuscripts, maps and collections of enduring value while the Archives preserves the history of the university and the Chapman family.

Computer Lab and Computer Help Desk

Phone Number: (714) 997-6600

Located in the library basement, the IS&T computer staff will answer your computer-related questions. Closed Saturdays.



Printers

There are black & white printers in the **Copy Alcoves** on the 1st, 2nd, and 3rd floors of the library and in **Computer Lab B-11** in the basement. Computer Lab B-11 also has color printing.

Black & White - 10¢ per sheet
Color - 50¢ per side

Print Credits

Students are given FREE print credits at the start of each semester at the posted values.

Undergraduates: \$12.50 (Fall/Spring); \$5 (Summer)
Graduate Students: \$20 (Fall/Spring); \$5 (Summer)
Physical Therapy Students: \$20 (Fall/Spring/Summer)
Doctoral Students: \$35 (Fall/Spring/Summer)
Law School Students: Unlimited

You can add print credits using the machine in the Lewis Family Lounge on the 1st floor or online through the eAccounts portal.

Copiers

There are black & white only **photocopiers** in the **Copy Alcoves** on the 1st and 3rd floors of the library, as well in the Rotunda on the 1st floor. Use cash or your declining balance. Black & White copies - 10¢ per sheet

Scanners

Scanners are located on the 1st floor in the Scholars' Corner.

Study Areas

There are study spaces throughout the library. Most group study and multi-media rooms are bookable. There are also study carrels, tables, and alcoves. The Rotunda features a study commons and café on the 1st floor.

www.chapman.edu/library/services/studyspaces.html

New Library Material Requests

To suggest a book, DVD, or CD that is not currently in our collection, please contact us at www.chapman.edu/library/suggestions.